

GROUP ORGANISERS GUIDE 2016/17



GAINSBOROUGH'S HOUSE MUSEUM & GALLERY



LOTTERY FUNDED



Supported using public funding by

**ARTS COUNCIL
ENGLAND**





The historic Gainsborough's House museum and gallery provides a diverse venue for groups of all ages and abilities. The permanent collection explores the life and art of Sudbury's most famous son, Thomas Gainsborough, who spent his childhood in this charming Grade I listed Georgian town house and garden. Our changing exhibitions programme ensures that there is always something new to see.

GROUP ENTRY RATES

Admission

10am - 5pm Monday to Saturday, 11am - 5pm Sunday

Benefit from the group admission rate and wander through the galleries and garden at your leisure.

PRICES

£5.00 pp

£2.00 pp for children & students

Free for National Art Pass

ENHANCING YOUR VISIT

Add an introductory talk

Be welcomed by a fifteen minute introductory talk on Gainsborough and the House by one of our experienced volunteers before you explore the House and garden.

+ £2.50pp

Add an hour long guided tour or lecture

Our tour guides and lecturers will share their expert knowledge of Gainsborough's House and lead you through the garden and galleries. Learn more about the details of our extraordinary collection of items as your guide builds up a detailed portrait of Thomas Gainsborough and his home. Tours and lectures may also be booked to focus on our temporary exhibitions.

+ £4.00pp

Exclusive evening admission & an introductory talk

For out of hours group visits you will receive exclusive use of the museum for two hours giving you access for a timeslot between 5pm and 8pm.

£12.50 pp for groups of 20 plus

or £250 for up to 20 people

**Deposit of £50 required
(deductible from final payment)**

Included in this price for group visitors is a fifteen minute introductory talk to Gainsborough's House by one of our volunteers which may take place in the Hills Room, the Garden or the Exhibition Gallery.

THE GAINSBOROUGH GROUP OFFER

To deliver a truly unique experience for group visits we provide a range of services and facilities that are not available to individual visitors.



EXHIBITIONS PROGRAMME TOURS AND TALKS

In addition to our permanent collection, a series of temporary exhibitions are displayed throughout the house which change three times a year. By adding a guided tour or talk groups can choose to focus on a particular aspect of the Gallery that appeals to them.



PRINT WORKSHOP TUTORIALS

The print workshop is a fantastic facility for learning about the art of printmaking that is used by over 170 members throughout year. We can arrange for groups to visit the workshop and to experience a tutorial led by one of our lead printmakers (subject to availability, prices available upon request).



TOUR OF GAINSBOROUGH'S SUDBURY

Take a specially curated walk and tour that interweaves Sudbury's important buildings and natural landscapes with the heritage of Thomas Gainsborough and the market town of Sudbury (prices available upon request).



ARCHIVE EXPERIENCE

Gainsborough's House contains over two thousand pictures and objects in the archive. These fascinating items may be explored by booking a behind the scenes tour of the archive, where a member of the curatorial team will explore the intricacies of some of these exceptional artefacts.



FOOD AND REFRESHMENTS

We offer a delicious range of refreshment options served in the Hills Room details of which may be found overleaf. Please note, these services *must* be ordered in advance.



GARDEN

The fine Georgian walled garden nestled behind the House is beautifully maintained with varieties of plants authentic to the period. The four hundred year old mulberry tree pre-dates even Thomas Gainsborough and visitors are able to relax by this tranquil spot as he would have once done.



GIFT SHOP

Take home a unique present or a treat for yourself when visiting our well-stocked gift shop that offers a delightful selection of items from stationery, books and cards to prints, ceramics and souvenirs.





REFRESHMENTS

Please note that refreshments must be booked in advance

Tea, coffee & biscuits + £2.50 pp

Tea, coffee & croissants + £3.00 pp
Warm croissants with butter and jam served with fresh coffee and tea (mornings only).

Tea, coffee & cake + £4.00 pp
Fresh coffee and tea with slices of cake from a delicious selection of Victoria sponge, coffee & walnut, lemon & blueberry, carrot, and chocolate.

Light lunch + £8.50 pp
A light lunch consisting of sandwich platters, crisps and slices of cake all served with orange juice, water, tea and coffee.

Cream tea + £6.00 pp
Our cream tea service offers scones, butter, jam and clotted cream with tea and coffee served in Gainsborough's House vintage china.

Afternoon tea + £14.00 pp
Those who choose to have afternoon tea at the House are provided with a delicious selection of finger sandwiches, cakes and scones with jam and clotted cream all served with tea & coffee.

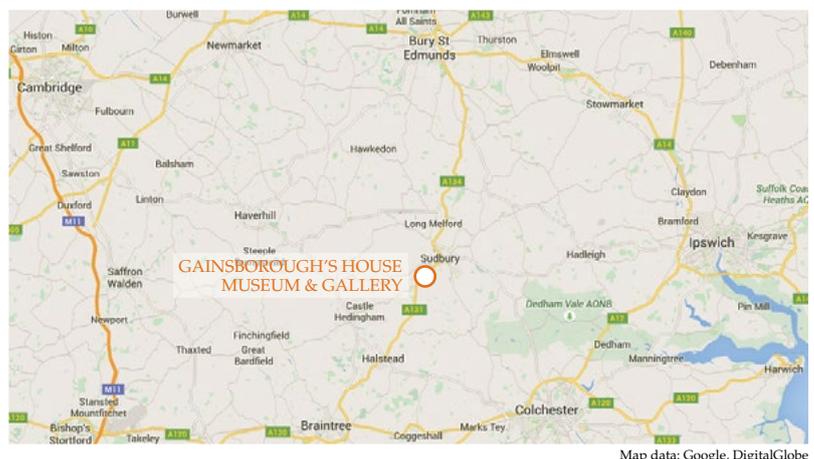
Gluten free and vegetarian options can be catered for; these should be requested when booking. Further catering options are also available.

VISITOR INFORMATION

- We advise groups to allow at least an hour and a half when visiting the house.
- The group rate applies to parties of 10 or over who visit during opening hours.
- The House accommodates a maximum of 60 visitors but groups may be split to accommodate more.
- Payment can be made before your visit but may be taken by reception on your arrival or by invoice and voucher after your visit.
- All cheques are to be made payable to: Gainsborough's House Society.
- There are several toilets located on site, one of which is an accessibility toilet.

ACCESSIBILITY

For visitors with limited mobility, a lift has been installed that allows access to the first floor. A short flight of seven steps with a handrail offers access to the Upper Bow Room.



Gainsborough's House Group Booking Form 2016/17

About you

Title First name Address

Surname

Position.....

Full name of your group Postcode

..... Telephone

..... Email

Mobile (for day of travel) I would like to be added to the Gainsborough's House mailing list to receive regular updates. I would prefer to receive these by (*please tick*)

Email Post

Your visit

Date of visit (subject to availability) Estimated arrival time

Preferred tour time (subject to availability) Estimated departure time

Details of your group

Minimum of 10 people

Ticket type	Price per head	Number of tickets required
Adult	£ 5.00	<input type="text"/>
Student & Children	£ 2.00	<input type="text"/>
National Art Pass / Museums Association	£ free	<input type="text"/>
Introductory talk	£ 2.50	<input type="text"/>
Guided tour / lecture	£ 4.00	<input type="text"/>
Evening Admission	£ 12.50 (min charge £250)	<input type="text"/>

Access

How will your group be arriving? by coach by rail by car

Please let us know if members of your group have any other access requirements

How did you hear about us?

- Website Previous visit
 Gainsborough's House literature Other *please state*
 Email from Gainsborough's House
 Word of mouth

Gainsborough's House Group Booking Form 2016/17

Refreshments

Please note: Refreshments must be ordered in advance, and your entire group must select the same option. A 10% deposit is required when group numbers are confirmed (deductable from final payment).

	Group price per head	Number required	Requested time
Tea, coffee & biscuits	£ 2.50	<input type="text"/>	<input type="text"/>
Tea, coffee & croissants (mornings only)	£ 3.00	<input type="text"/>	<input type="text"/>
Tea, coffee & cake	£ 4.00	<input type="text"/>	<input type="text"/>
Cream tea	£ 6.00	<input type="text"/>	<input type="text"/>
Light lunch	£ 8.50	<input type="text"/>	<input type="text"/>
Afternoon tea	£ 14.00	<input type="text"/>	<input type="text"/>

All lunch options are served with jugs of water.

Gluten free and vegetarian options can be catered for. Please notify us of any dietary requirements when placing menu choices.

Further catering options (buffet, canapes, other venues etc.) are also available.

Drinks packages (including wine) can be arranged upon request.

Please contact us should you wish to discuss any further details of your visit by using the contact details provided below. This includes: archive tours, print workshop demonstrations, Gainsborough's Sudbury walking tours, and up to date information about the exhibitions programme.

*The total numbers of your group must be confirmed **five days before** your visit. Payment will be for numbers confirmed in advance.*

All prices are inclusive of VAT where relevant.

Every effort will be made to accommodate your group at the time that you have requested. All timings will be confirmed before your visit.

**Please return this completed form by post or email to: Liz Cooper, liz@gainsborough.org
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